

Minutes of the Board and Advisory Board Meeting

Date: August 11, 2015, from 11:00 – 18:00 h
Venue: The Lowry, room TBC, Manchester, UK

The invitation with the agenda was published in due time by email, [Attachment A23-10](#). No written or oral changes to the agenda were received.

1. Call to Order

President Farhang Ostadan called the Board and Advisory Board to order at 11:00 h. A total number of 22 members attended the meeting, [Attachment A23-11](#). The assembly had a quorum for decisions.

2. Approval of the Agenda and the Schedule of Meetings

The agenda and the schedule, [Attachment A23-12](#), were approved unanimously without changes.

3. Review of outstanding actions

The action items issued in SMiRT 22 and 23 were distributed as [Attachment A23-13a](#) and explained by Vernon Matzen.

- SMiRT 22 Action items, A22-25, 31, 35, 42, are closed.
- The conference manual is still on update.
- Rainer Gillot reported that the logo issue is closed.
- The host problem of webtool is still open.

The final conclusive action items are listed in [Attachment A23-13b](#) and were agreed unanimously.

4. Report on SMiRT23

David Shepherd summarized the latest information on SMiRT 23([Attachment A23-14](#)) as follows:

- the total 535 papers and 595 delegates from 31 countries are participated.
- the expected income is 365,690 - GBP (Great Britain Pounds)
- the Jaeger lecture is held by Bob Ainsworth
- 8 organizations contributed 91,400 - GBP
- the technical tour to the Heysham nuclear power station Unit 2 was held on Aug. 11.
- alternative Website established on Feb. 2015 since the webtool has been stopped due to hacking problems on Jan. 2105.

The table of number papers and countries participated in previous conferences would be made by Cheryl O'Brien.

Post-SMiRT23 seminar in Istanbul, Turkey presented by Yalçın Bulut.

- The reduced registration fee for SmiRT23 participants would be checked.
- The agreement is that the post-SMiRT seminars should pay \$50 per delegate to IASMiRT. Farhang Ostaden agreed to email the organizers to clarify.

5. Future of IASMiRT Web tool

Vernon Matzen explained the status of Webtool which has problems of link and operation.

SMiRT23 decided not to continue with the Webtool as a result of development issues and external hacking. Webtool of IASMiRT will be used by SMiRT25 with the following issues being addressed;

- The responsibility of security of Webtool
- User fee

The transactions of previous conferences are preserved in the IASMiRT website hosted by University of North Carolina

Abhinav Gupta will work with Vernon Matzen to get access of the IASMiRT website. He will also work with the library at NC State University to find solutions for moving all the current and future transactions to the library's archival section. This would be an excellent permanent solution for hosting transactions and providing worldwide access through network of libraries.

Abhinav Gupta will also look at the solution for long term maintenance and upkeep of IASMiRT website. The status of Webtool should be reported in General Assembly.

The SoA(the State of Art) session would be established in IASMiRT Website.

6. Submission of Minutes of the General Assembly

The minutes (**Attachment A23-15**) were approved unanimously without changes.

7. Agenda for the General Assembly

The agenda (**Attachment A23-16**) was approved unanimously without changes.

8. Report of the Secretary

No special report except discussion in this meeting was made.

9. Report of the Treasurer

Bijon Dutta presented his report for the period August 2013 to August 2014, **Attachment A23-17**. According to the bylaws, there was no need to audit the report this time.

Present surplus is 46,172.83 USD in the US account, 14,373.03 EUR in the German checking account, and 60,063.17 EUR on the German savings account. The total net worth as of August 2015 is about 128,051.66-USD.

The Treasurer is transferred from Bijon Dutta to Farhang Ostadan from Aug. 12, 2015.

The report was accepted unanimously.

10. Status of the IASMiRT Membership

Members of IASMiRT should be re-arranged due to the loss of email connection and so on.

David Shepherd will distribute the list of current member to all advisory board members who may nominate additional members.

A change to the definition of membership will be discussed in the Board meeting at the January, 2016.

11. Status of the Bylaws

The Bylaws is on updating. As Rainer Gillot makes the revised version of the Bylaws as soon as possible. He will distribute it to all Board members.

12. Nomination of the Advisor General

It was agreed that the Advisor General will be nominated by the members of Advisory Board. Only members being a past President of IASMiRT can be elected, but all B and AB members in attendance can vote.

13. New Advisory Board Members

The meeting reviewed the present make-up of the Advisory Board and decided to continue with the existing invited members. Cheryl O'Brien noted that she would no longer be employed by INL and it was agreed that BOARD would provide support for her to travel appropriate AB meetings

14. Nomination of the Statutes Custodian

The Board agreed to nominate Rainer Gillot as statutes custodian for the next two years, and will propose him at the General Assembly for election by the members of IASMiRT.

15. Candidates for New Auditors

The Board nominated Nilesh Chokshi and Ajaya Gupta as auditors for the next two years, and will propose them at the General Assembly for election by the members of IASMiRT.

16. Venue of SMiRT 25

Farhang Ostadan explained that Japan withdrew their proposal and the only proposal is submitted by the US/Canada.

Abhinav Gupta presented the proposal of SMiRT 25(**Attachment A23-18**) in Charlotte, USA with Canada and obtained the approval from Advisory Board.

Hiroshi Abe explained the opinion of Japan side (**Attachment A23-19**) and promised the Japanese support for the future SMiRT conference.

It was recommended that Bylaw states clearly the open competition of venue of next conference by applications in advance.

17. Report on SMiRT 24

The preparatory status for SMiRT 24 in Busan, Korea, explained by Goon-Cherl Park who will be the Chairman of SMiRT 24(**Attachment A23-20**).

The plan was approved unanimously without changes.

18. Archival Matters

None to report.

19. IASMiRT Conference Manual

The manual is under updating. David Shepherd, Chairman of SMiRT 23 will revise the current version and distribute to Advisory Board members.

20. Miscellaneous

- Asa Hadjian reported the process for SMiRT 26 in Berlin to celebrate the 50th anniversary of SMiRT

Conference. He will keep on connection with German side for next 6 month to establish the final program

- It was recommended to support Cheryl O'Brien for the promotion of Early Career Activities
- Prabir Basu explains the status of SoA session and was required to make the procedure manual of the session and send it the ISC chairman of SMiRT24
 - Purpose
 - Past Experience
 - ✓ Session configuration
 - ✓ Response
 - ✓ Scope of Improvement
 - Should we continue this focused session?
- SoA session would be succeeded in SMiRT24. Thus, ISC of SMiRT24 should prepare the session including the speaker who will be waved its registration fee.

12. Adjourn

Farhang Ostadan closed the meeting at 18:00 h.

Farhang Ostadan
President

Goon-Cherl Park
Acting Secretary

Action Items

1. The updating of IASMiRT Conference Manual will be continued and David Shepherd, Chairman of SMiRT 23 will revise the current version and distribute to Advisory Board members.
2. The table of number papers and countries participated in previous conferences would be made by Cheryl O'Brien.
3. Farhang Ostaden will email the organizers to clarify that the post-SMiRT seminars should pay \$50 per delegate to IASMiRT
4. Abhinav Gupta will also look at the solution for long term maintenance and upkeep of IASMiRT website.
5. The status of Webtool will be reported in General Assembly.
6. The SoA(the State of Art) session would be established in IASMiRT Website
7. The SoA(the State of Art) session will be succeeded in SMiRT22.
8. Members of IASMiRT should be re-arranged and David Shepherd will distribute the list of current member to IASMiRT members responding to the SMiRT23 registration question.
9. The change to the definition of membership will be discussed in the Board meeting at the January, 2016.
10. Rainer Gillot will update the Bylaws and distribute it to all Board members.
11. Bylaw states clearly the open competition of venue of next conference by applications in advance.
 1. Asa Hadjian will contact to German side and/or French side for SMiRT 26 in Berlin to celebrate the 50th anniversary of SMiRT.