

**US-IASMiRT BOARD MEETING**  
**The Westin Charlotte, Charlotte, NC, USA**  
**Friday/Saturday February 9/10, 2018**

**1. Call to Order**

G-CP called the meeting to order at 8:40 am. The attendance was as follows (see attachment 1):

Goon-Cherl Park (G-CP)	President IASMiRT
Rainer Gillot (RG)	Custodian of the Statutes
Vernon Matzen (VCM)	Advisor General
Bernd Klüver (BK)	Deputizing for Astrid Petersen, Vice President and Secretary; not eligible for voting
Abhinav Gupta (AG)	Chairman SMiRT25 and President Elect
David Shepherd (DS)	Treasurer
Ajaya Gupta (AKG)	Permanent Member of AB

**2. Approval of Agenda**

The agenda issued in advance of the meeting was approved with changes and the agenda items are reflected in these notes.

Furthermore, at the end of these minutes some of the agenda items discussed during the German IASMiRT Board Meeting held at the same place and date are added for the purpose of documentation because these topics and action items will be followed up by US-IASMiRT after the dissolution of the German IASMiRT.

**3. Visit of Steve Nesbit from ANS Piedmont Carolinas Section**

The vice chair of the ANS Piedmont Carolinas Section joins the meeting for a short visit and expresses the support of the section in organizing SMiRT 25 in Charlotte. A close contact with AG has been established.

**4. Review of actions approved by email and actions taken**

- a) Dec. 14, 2017: Authorized Robert W. Saunders of Brooks/Pierce, Greensboro, NC to file Articles of Incorporation (AI) for the new Association in North Carolina, USA.
- b) Jan. 19, 2018: Received notification that the NC Secretary of State had accepted the AI and the new association is now incorporated.
- c) Jan. 19, 2018: VCM and AG meet with Bob Saunders and Darrell Fruth from Brooks/Pierce to discuss next steps and Intellectual Property issues

VCM reports on the above (a through c) listed actions that took place before this meeting. With that, the "US" IASMiRT is incorporated and will have its own Board meetings and move on from here.

**5. Update on EIN request**

After application, the EIN (Employer Identification Number) has not been issued yet but is expected shortly. It will belong to "US" IASMiRT and is necessary for setting up

a bank account as well as taxation purposes. The tax exempt status will have to be applied for with the IRS.

**6. Motion on bank selection for new account, names of those with access**

The motion to open an account for "US" IASMiRT at the Bank of America is approved. Signatory authority will go to VCM (custodian of account) and AKG (second signature).

**7. Discussion of draft ARTICLE on Regional Associations**

As there are regional associations (American, Japanese, Chinese, Russian, where the latter two do not use the name SMiRT within their country), which cannot be controlled through IASMiRT on a legal basis, it was discussed to amend the bylaws with a new article VIII describing the connection and interaction of IASMiRT with the regional associations.

The motion was approved.

**8. Motion to approve the Initial Resolutions and Bylaws**

After discussion of last minor changes to the bylaws and the Initial Resolutions of the "US" IASMiRT, and adding the dates of incorporation and this Board meeting in the bylaws and the Initial Resolutions both of them were adopted (see attachment 2 and 3).

It was agreed that the changes made to the Initial Resolutions need the approval by Bob Saunders. The current Article IX, 5, Dissolution still needs to be changed to "...defined as *at least 80%* ..." as agreed on in the Board meeting.

**Action 1: VCM**

Adjourn meeting: 10:13

Restart meeting: 11:20

**9. Motion to notify AASMiRT that their \$2500 donation in support of Asa Hadjian's travel to IASMiRT can be deposited in the new account after it has been set up**

This motion was approved.

**10. Motion to engage an accountant if necessary to advise us on the initial financial steps of setting up the account and preparing for future tax filings**

This motion was approved, albeit stressing that the accountant should only be engaged if truly necessary. AKG offered to check whether he himself could perform the necessary tasks.

**Action 2: AKG**

## **11. Treasurer's statement**

Due to open items with respect to the dissolution of the "German" IASMiRT the discussions concerning monetary items of the "German" IASMiRT in connection with the "US" IASMiRT were taken off the agenda.

The treasurer gave the following statement:

IASMiRT was established on 19th January 2018. There are currently no financial assets associated with this organization. Until there are assets in a relevant bank account it is not possible for the Treasurer to authorize any expenditure on behalf of this organization.

Income is anticipated to the IASMiRT organization in North Carolina from the following sources:

- A donation of \$2,500 from AASMiRT anticipated before the end of March 2018
- A discretionary donation from KPVP, the organizers of SMiRT 24, of \$35,000 after the end of July 2018.
- A possible discretionary donation from NCSU around September 2018.
- Payments of fees from SMiRT 25 and SMiRT 26 and subsequent conferences as agreed with IASMiRT.

Once assets are available in the US IASMiRT bank account the Treasurer will be able to authorize payments with Board agreement in line with the Bylaws of the organization. A financial outlook is given in attachment 4.

The necessary requirements and steps for a possible donation from NCSU have to be clarified.

**Action 3: AG**

## **12. Decide on need for and time of Saturday afternoon call-in from Bob Saunders and Darrell Fruth on legal and IP issues**

The idea of registering a trademark for IASMiRT is discussed shortly and acknowledged as sensible. Further actions are deferred to a future meeting.

## **13. Next steps**

The next meeting should be held as a telephone conference by the end of March.

## **14. Other business**

None

## ***Amendment from German IASMiRT Board Meeting February 9/10, 2018***

### **Former G12. Report on the Previous Conference and Seminars**

The report on SMiRT 24 was given (see attachment 5).

Hiroshi Abe sent a report on the Japanese Post SMiRT 24 Seminar to G-CP. G-CP will circulate this report for review by the Board; comments shall be sent to VCM. After that a decision will be made whether to post the report on the public or Board side of the IASMiRT website.

**Action 4: G-CP/Board**

The planned Post SMiRT 24 Seminar in Turkey was cancelled.

The report on the Post SMiRT 24 Seminar in Belgium has not been submitted yet. The organizer will receive a reminder to submit the report as well as to pay the agreed fees.

**Action 5: DS**

**Former G13. Progress Report on the SMiRT 25**

AG gives a detailed report on the status of SMiRT 25 (see attachment 6). Special emphasis is put on the proposed Division coordinators and the international expertise.

AG also proposes an IOC (International Organization Committee) with merited members who would like to contribute to and support the SMiRT 25 organization, e. g. in the coordination of special sessions, but prefer not to be ISC Division Coordinators. This would be a first step in the transition to a Scientific Advisory Board (see also agenda item 18). The Board approves the IOC for SMiRT 25.

The definition of "early career" was set as completion of undergraduate studies in 2009 or more recent. This leaves room for some graduate studies and about 5 to 10 years of work experience.

The expert to hold the Jaeger Lecture will be announced before the October planning meeting.

After a thorough discussion on the necessity of future "State of the Art Papers" the Board decided that, due to today's ready availability of SMiRT papers, the format of summarizations and interpretations of former SMiRT papers will not be promoted by the Board any longer.

**Former G14. Status on SMiRT 26**

BK gave a short update on the status of SMiRT 26 (attachment 7). The date (Aug. 8 through 13, 2021) and the venue (Maritim in Berlin) have been fixed. The Steering Committee began the planning process.

It was noted that, although being the 50<sup>th</sup> anniversary meeting with due commemoration, the Board is expecting a full technical conference.

**Former G17. Conference Manual**

DS updated the conference manual and distributed it prior to the Board meeting. The manual is recognized as guidance and not mandatory. Comments on the current

version were discussed and will be incorporated. Any further comments shall be directed towards DS.

**Action 6: Board/DS**

A group of former Division Coordinators proposed a Best Practice Paper for the ISC. After a discussion it was confirmed that many of the actions described are in line with the Conference Manual, but other recommendations are not effective in combination with the SMiRT organizational committee and which are at the discretion of the Conference Chair. DS will thank the authors for their productive input and explain where the Conference Manual is corresponding to the proposal. As of now the paper will not become an official IASMiRT document.

**Action 7: DS**

**Former G18. Miscellaneous**

In a joint Board/Advisory Board meeting in Busan, it was suggested that the two-year members of the AB might be better utilized if they focused more on the technical content of a conference rather than regular board meetings. A committee consisting of AKG, DS, and VCM prepared a proposal of a new Scientific Advisory Board (SAB) which was presented by AKG (see attachment 8). The Board supports the proposal of the new SAB, the changes to the AB, and the subsequent changes of the Bylaws.

The permanent members of the AB will be notified and asked for their input. At the October B/AB board meeting this topic will be discussed again and presented to the GA afterwards.

**Action 8: VCM**

At the moment applications for SMiRT 27 are expected from Japan and from China. The Board agrees that it cannot prevent any country from submitting a formal proposal but it also would - at the moment - not encourage anyone. To be transparent in the decision for the Board support of any proposal the following criteria were stated: 1) a viable proposal, 2) the time since hosting the last SMiRT, 3) support and interactions with IASMiRT. After a formal announcement to the IASMiRT President (G-CP) of their intended submission all applicants will receive a formal answer and support for the proposal (e.g. the conference manual).

Topics to be discussed in October: Nothing to report.

***End of Amendment from German IASMiRT Board Meeting February 9/10, 2018***

**15. Adjourn**

The meeting was adjourned at 11:35 am.



Signed G-C Park



Signed A Petersen