

Bylaws of the

International Association for Structural Mechanics in Reactor Technology (IASMiRT) e.V. (Version 8, 7 December 2016)

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Preamble

The statutes accepted by vote of the General Assembly of Members forms the legal basis of IASMiRT. The aim of this document is to describe in more detail some usual procedures and specific duties of the different bodies of IASMiRT, all in the spirit of and in accordance with the statutes.

The aim of the association is to organize international scientific-engineering conferences and seminars for broadening, deepening, and disseminating knowledge in the domain of structural mechanics in reactor technology.

IASMiRT is a group of scientists and engineers. The association has to assure that SMiRT conferences are organized in the best possible way.

1 Membership

Those persons qualify for two-year membership in IASMiRT, beginning with a given conference, if

- a) they register for a SMiRT conference and attend the General Assembly for that conference, or if
- b) they are members of the Board, Advisory Board, or ISC for the conference, or if
- c) they were members in the previous biennium, are not attending the given conference, have given their proxy to a member who is attending, and have so notified the secretary one month prior to the conference.

The two-year membership cycle begins at the General Assembly of the given conference and ends before the start of the General Assembly of the following conference.

2 General Assembly of Members

Members of the association will be invited by the secretary of IASMiRT to a meeting of the General Assembly of Members once a year, i.e., during each Planning Session and during each SMiRT conference.

A standard agenda for the General Assembly of Members is included in **Appendix A.**

3 Board

The Board has to make sure that a certain degree of continuity is maintained and the highest possible level of SMiRT conferences and conference seminars is achieved. These goals are reached by a close interaction with conference organizers. Among the major tasks of the Board are:

- a) the evaluation of candidates for future SMiRT conferences and the elaboration of a proposal for decision by the General Assembly of Members
- b) the discussion and approval of the first draft topical framework of a future conference
- c) the establishment of a mutual agreement with a future president including the attribution of operational funds, determination of registration fees for the conference and seminars, and the contribution of IASMiRT
- d) the discussion and decision on the final topical framework, the selection of coordinators, and the approval of conference seminars
- e) the evaluation of the previous conference including the conference seminars, and preparation of a final report with suggestions for future conferences and seminars
- f) the update of the membership list
- g) the decision on acceptance of new members of IASMiRT
- h) the supervision of the content of the IASMiRT web site by the immediate past president.

From these tasks follows a series of scheduled agenda items for Board meetings. They are listed in **Appendix B**. A standard agenda for Board meetings is given in **Appendix C**.

The Board informs the Register of Associations at the District Court Charlottenburg in Berlin of all changes in the composition of the Board (Register No. VR 4459 B). After the election of new Board members a letter (in German) shall be sent to Berlin signed by two members of the Board in front of a notary public. This letter shall be annexed by a copy of the minutes of the General Assembly of Members during which the new Board members have been elected. The minutes must be signed by two members of the Board. The section on elections has to be translated into German.

The Board shall also inform the Register of Associations of any change of the statutes. Two members of the Board shall submit a revised version of the statutes together with the minutes of the General Assembly of Members during which the modifications have been approved by voting. The relevant section of the minutes has to be translated into German.

The Board may nominate a member of IASMiRT as a statutes custodian to act on its behalf in matters dealing with the legal issues specified in the statutes and the bylaws and resulting from the registration of IASMiRT in Germany. The appointee shall be knowledgeable in German and be willing to personally report to the District Court in Berlin if required. He is an ex officio member of the Advisory Board and shall attend all Board meetings as a non-voting member. The appointment has to be confirmed every two years by the General Assembly of Members. At present, Rainer Gillot is in charge of this task.

The duties of the secretary are summarized in **Appendix D/1**, those of the treasurer in **Appendix D/2 and D/3**.

4 Relation Between the Board and the Advisory Board

- a) The Advisory Board is established to support the association in all its affairs and to foster traditional matters.
- b) The Board and Advisory Board have different functions and should normally hold different meetings. The advisor general reports the discussions and decisions of the Advisory Board to the Board.
- c) If deemed necessary, the president invites the members of the Advisory Board to attend the Board meetings.
- d) The president should distribute the agenda for combined Board / Advisory Board meetings to the members of the Advisory Board in advance.
- e) During Board meetings members of the Advisory Board can pose questions but do not participate in the discussions of the Board unless requested by the president.
- f) The advisor general brings subjects requested by the Board to the Advisory Board for discussion.
- g) The advisor general is elected for a term of two years by the members of the Advisory Board. All members of the Advisory Board can vote, but only past presidents can be elected. The nomination of a candidate by the Advisory Board has to be confirmed by the members of IASMiRT at the next General Assembly. Re-election is possible.

5 Finances

IASMiRT operates bank accounts in Germany (Euros) and in the USA (US Dollars). The treasurer of the association reports regularly on the financial situation to the Board and once a year to the General Assembly of Members (see Appendix D/2 and D/3). The financial report in odd years has to be reviewed by two elected auditors.

The Board may attribute operational funds to an incoming conference chairman for the preparatory work. Refunding of the operational funds is defined by a mutual agreement, a standard version is shown in **Attachment E**.

The expenses of IASMiRT are covered by contributions coming from conference and seminar registration fees. The corresponding amounts are fixed on the basis of a IASMiRT budget established by the treasurer of the association in mutual agreement with the conference chairman.

6 Awards

6.1 Thomas A. Jaeger Prize / Jaeger Lecture

The Thomas A. Jaeger Prize has been established to honour the legacy of Professor Dr.-Ing. Thomas A. Jaeger who founded the SMiRT conferences. Its purpose is to encourage and stimulate basic research by young researchers in structural mechanics applied to advanced nuclear reactor technology. The prize includes a certificate and a cash stipend, the amount of which is fixed by the Board of IASMiRT. The procedure of the selection is described in the manual of IASMiRT.

The Board may decide to replace the Jaeger Prize by a Jaeger Lecture, given by a renowned expert on a topic of general interest.

6.2 20 Year Medal

All those who have attended ten SMiRT conferences will be honoured by a medal.

6.3 Other Awards

The organizing committee of a SMiRT conference may decide to establish other awards such as a Junior Award.

7 Relation Between IASMiRT and the Conference Chairman

Once the Board recommends to the General Assembly of Members the venue and the chairman of a SMiRT conference (four years prior to the conference) and the members adopt the recommendation, the responsibilities of the Board are the following:

- a) review of progress at least once a year
- b) approval of the organizing groups
- c) review of and advice regarding the division structure and the division coordinators of the conference (information must be presented to the Board two years prior to conference)
- d) fixing of the paid registrant dues for the conference and the seminars
- e) transfer of operating funds on a set schedule
- f) determination of the Thomas A. Jaeger Prize value and reimbursement to the conference organizer
- g) participation in the planning session decisions.

The obligations of the conference chairman are:

- 1) presentation of the divisional structure and of candidates for division coordinators two years prior to the conference for approval

- 2) organization of the planning session and payment of all necessary expenses if requested. In addition to a local coordinator at least one more coordinator per division should attend the planning session. In case no division coordinator can attend, it must be made sure that the preparatory work is done prior to the meeting by correspondence
- 3) exemption of conference registration fees for Board and Advisory Board members
- 4) update of the SMiRT tracking system and its transfer to the next organizing committee within three months after the conference
- 5) update of the data base, names of all new attendees, attendance record of old attendees, deletion of names of undelivered mail
- 6) administration of the Thomas A. Jaeger Prize / Jaeger Lecture
- 7) generation of a revised membership list and distribution of the minutes of the General Assembly of Members within three months after the conference
- 8) help in mailing the 1st Announcement and Call for Papers of the next conference; it should be available for distribution during the previous conference
- 9) refund of all operating funds plus inflation adjustment charges (European consumer price index) to IASMiRT within two months after the conference
- 10) payment of the preset amount (either for each paid registrant of the conference or a lump sum) within six months after the conference
- 11) payment of the preset amount for each paid registrant of the seminars within nine months after the conference
- 12) mailing of a copy of all announcements, the list of participants, transactions, and other documents to the archival office, **Appendix F**.

8 Regional Associations

The Board of IASMiRT has approved that SMiRT conferences should be organized on a rotational basis in Europe, the Americas, and Asia.

In order to support the local organizing committee, regional associations of IASMiRT shall be set up. The basis of these regional associations shall be laid down in statutes. A model statute is given in **Appendix G**. All regional associations and their statutes have to be approved by the Board.

9 Publications

All contributions to SMiRT conferences shall be published in IASMiRT transactions (on paper or electronically). They will be made available to participants upon arrival at the registration desk. The price for one set is included in the regular registration fee.

Outstanding contributions may be submitted in expanded and updated form for publication in Nuclear Engineering and Design (NED). A copy of the formal agreement between IASMiRT and NED is included in **Appendix H**. Proceedings of SMiRT conference seminars shall be published in principle as special issues of NED.

After approval by the Board, an organizing committee may prepare other IASMiRT publications, such as Thomas A. Jaeger Prize lectures or History of IASMiRT.

Standard Agenda for the General Assembly

(to be distributed to all IASMiRT members at least four weeks before the meeting, see § 11 of the Statutes)

Place:

Date:

Time:

- 1) Call to Order
- 2) Approval of the Agenda
- 3) Approval of the Minutes of the Previous General Assembly
- 4) Report of the President on Board Meetings
- 5) Report of the Treasurer
- 6) Report of the Statutes Custodian on Legal Matters
- 7) Report on NED
- 8) Report on the Previous Conference (SMiRT X-1)
- 9) Report on the Present Conference (SMiRT X)
- 10) Report on the Following Conference (SMiRT X+1)
- 11) Venue of SMiRT X+2
- 12) Election of the Vice President / Secretary
- 13) Election of the Advisor General
- 14) Composition of the New Board
- 15) Election of the Auditors
- 16) Nomination of the Statutes Custodian
- 17) Miscellaneous
- 18) Adjourn

Note: Items 11-16 will only be included in the Agenda for the General Assembly to be held during the SMiRT conference (odd years)

Life Cycle of a Conference: IASMiRT Board Meetings and Scheduled Agenda Items

Year	Meeting	Agenda	Responsibility of incoming member
C-4*	during conference	venue of conference after next	guest
	following conference	amounts and schedule of operational funds Board budget for period C-2 thru C, dues of conference and seminars (amount and schedule)	vice president/ secretary
C-3	January / March	preliminary plans, membership status, minutes of General Assembly and Board meeting	vice president/ secretary
	planning session (October / November)	draft topical framework, preliminary budget, General Assembly of Members	vice president/ secretary
C-2	during conference	minutes of General Assembly and Board meetings	vice president/ secretary
	following conference	topical framework, nomination of division coordinators, seminars, Jaeger Prize	president elect
C-1	January / March	conference budget plan	president elect
	planning session (October / November)	technical program issues	president elect
C	during conference	conference issues	president elect
	following conference	preliminary report on conference	president
C+1	January / March	draft report on conference and seminars	president
	planning session (October / November)	report on conference and seminars, including statement on income and expenses	president
C+2 to C+4	all meetings	status of IASMiRT accounts	treasurer

* C-4 for example means: conference date minus 4 years

Standard Agenda for the Board Meetings (1st meeting of the new Board)

Place:

Date: immediately after a conference (Friday or Saturday)

Time:

- 1) Call to Order
- 2) Approval of the Agenda
- 3) Evaluation of the Just Completed Conference
- 4) Outcome of the General Assembly
- 5) Outcome of the Meeting with the Division Coordinators
- 6) Statutes and Bylaws
- 7) Update on Advisory Board Members
- 8) Next Conference (2 years from now)
- 9) Date and Place for the Next Board Meetings
 - a) between January and March of the following year
 - b) at the Planning Session in October or November of the following year
- 10) Conference After Next (4 years from now)
- 11) Miscellaneous
- 12) Adjourn

Standard Agenda for Board Meetings (2nd Meeting)

Place:

Date: between January and March of even years

Time:

- 1) Call to Order
- 2) Approval of the Agenda and the Schedule of Meetings
- 3) Approval of the Minutes of the Previous Meeting (1st meeting after conference)
- 4) Review of Action Items
- 5) Submission of the Minutes of the General Assembly
- 6) Report of the Secretary
- 7) Report of the Treasurer
- 8) Report of the Advisor General
- 9) Update of the Membership List
- 10) Update on Website
- 11) Legal IASMiRT Matters (signing of a letter to Berlin announcing new Board)
- 12) Report on the Previous Conference and Seminars
- 13) Progress Report on the Next Conference
 - a) Planning Session
 - b) Topical Framework
 - c) Division Coordinators
 - d) Opening Ceremony
 - e) Special Lectures
 - f) Budget
 - g) Seminars
 - h) Thomas A. Jaeger Prize / Jaeger Lecture / Other Awards
- 14) Conference After Next Conference (3.5 years from now)
 - a) Facilities
 - b) Plan for Budget and Income
 - c) Schedule for Operating Funds
 - d) IASMiRT Budget for 2-Year Period
 - e) Mutual Responsibilities
- 15) Statutes and Bylaws
- 16) Archival Matters
- 17) IASMiRT Conference Manual (revision by past conference chairman)
- 18) Miscellaneous
- 19) Adjourn

Standard Agenda for Board Meetings (3rd Meeting)

Place:

Date: during Planning Session

Time:

- 1) Call to Order
- 2) Approval of the Agenda and the Schedule of Meetings
- 3) Approval of the Minutes of the Previous Meeting (2nd Meeting)
- 4) Review of Action Items
- 5) Agenda for the General Assembly
- 6) Report of the Secretary
- 7) Report of the Treasurer
- 8) Report of the Advisor General
- 9) Update of the Membership List
- 10) Update on Website
- 11) Statutes and Bylaws
- 12) Final Report on the Previous Conference and Seminars
- 13) Progress Report on the Next Conference
 - a) Opening Ceremony
 - b) Scientific Program
 - c) Program for Young Scientists
 - d) Technical Tours
 - e) Social Program
 - f) Transactions
 - g) 3rd Announcement
- 14) Thomas A. Jaeger Prize / Jaeger Lecture / and Other Awards
- 15) Progress Report on the Conference After Next
 - a) Facilities
 - b) Plan for Budget and Income
 - c) 1st Announcement
- 16) Archival Matters
- 17) IASMiRT Conference Manual (revision by past conference chairman)
- 18) Miscellaneous
- 19) Adjourn

Standard Agenda for Board Meetings (4th Meeting)

Place:

Date: before or during the conference

Time:

- 1) Call to Order
- 2) Approval of the Agenda and the Schedule of Meetings
- 3) Approval of the Minutes of the Previous Meeting (3rd Meeting)
- 4) Review of Action Items
- 5) Thomas A. Jaeger Prize / Jaeger Lecture / and Other Awards - Results of the Evaluation
- 6) Report on the Conference
- 7) Submission of the Minutes of the General Assembly
- 8) Agenda for the General Assembly
- 9) Report of the Secretary
- 10) Report of the Treasurer
- 11) Report of the Advisor General
- 12) Update of the Membership List
- 13) Update on Website
- 14) Statutes and Bylaws
- 15) Nomination of the Advisor General
- 16) New Advisory Board Members
- 17) Nomination of the Statutes Custodian
- 18) Candidates for New Auditors
- 19) Venue of Conference After Next (4 years from now)
- 20) Progress Report on the Next Conference (2 years from now)
- 21) Archival Matters
- 22) IASMiRT Conference Manual (revision by the past conference chairman)
- 23) Miscellaneous
- 24) Adjourn

Duties of the Secretary of IASMiRT

- 1.) A draft version of the minutes of the Board meetings must be written and emailed to the Board members within one month after the conclusion of the meetings. Comments must be submitted to the secretary within another month, after this deadline the minutes are considered as accepted. The action items should be highlighted in the minutes for easy tracing. An extra list with action items (continuous numbering within a conference cycle, action item, responsible person, time of assignment, expected completion date, status) is added to the minutes.
- 2.) The final version of the minutes shall be signed at the next meeting of the Board by two Board members, one of whom is preferably the secretary.
- 3.) Attachments:
 - a) shall be minimized in number, and those that are general reports shall be posted simultaneously on the web site
 - b) shall be numbered according to the following scheme alphanumerically:
 - “A” for General Assembly and “B” for Board meetings
 - the second field is the conference number
 - the third field is the sequential number for the two year period of the conference.Example: B22-7 means the 7th attachment to the minutes of a SMiRT 22 Board meeting.
- 4.) Writing the minutes of the General Assembly is part of the tasks of the statutes custodian. In addition to that he also provides all other documents requested by the district court and inland revenue office in Berlin (correspondence has to be in German).

Duties of the Treasurer of IASMiRT

- 1.) IASMiRT has bank accounts in Germany and the USA:
 - a) checking account 1287580 00 in Euro at the Deutsche Bank in Reutlingen / Germany
 - b) savings account 1287580 60 in Euro at the Deutsche Bank in Reutlingen / Germany
 - c) checking account 00887-06030 in US\$ at the Bank of America / USA
- 2.) The Board member acting as treasurer has the full responsibility for all accounts and is the only person authorized to approve withdrawals from the accounts.
- 3.) For continuity reasons, the Board of IASMiRT nominates an account custodian for each of the two countries as contact person for the bank (at present: Vernon C. Matzen for the US account, Rainer Gillot for the German accounts). The custodians are authorized by the Board to write checks or make money transfers from bank to bank on request by the treasurer.
- 4.) A typical refund of expenses is handled in the following steps:
 - a) An invoice is given to the treasurer. He checks if the items on the invoice are within the scope of the financial responsibilities of IASMiRT, e.g. travel expenses of Board members, hotel costs for board and lodging during Board meetings, expenses for the IASMiRT web site, etc.
 - b) If the treasurer is sure that the invoice only contains justified expenses, he approves the invoice by dating and signing it.
 - c) The treasurer makes a copy of the approved invoice with all supporting documents (such as flight tickets, bills from travel agents, receipts for ground transportation, etc.) and gives the originals to one of the two account custodians, depending on the requested refund currency.
 - d) The account custodian writes a check according to the approved invoice and gives it to the person submitting the invoice. An international money transfer from bank to bank is also possible. The custodians keep the originals in their files.
 - e) The treasurer gives the copy of the invoice and all supporting documents to the Board member who is in charge of the IASMiRT web site for electronic archival in the section where only Board members have access to.
- 5.) The treasurer uses the electronic archives and additional input from the two account custodians (e.g. account fees, interest) for preparing the report on income, expenses, reconciliation (balance), assets & receivables, and liabilities & allocations to the Board and the General Assembly. Each report starts where the last audited report ended, the ending balance from the previous report becomes the starting balance for the next report. A template is available (**Appendix D/3**).
- 6.) The treasurer's report to the General Assembly held during the conference (odd years) has to be audited by two impartial auditors elected by the General Assembly. The treasurer is responsible for making arrangements for this audit. The two account custodians bring all original documents to the audit to substantiate the expenses of the past two years.
- 7.) Immediately after the audit, the new treasurer takes over all responsibilities, e.g. by signing the invoices of the Board members containing trip expenses to attend the conference.

presented to ①
GA on Aug. 15, 2007

IASMiRT Treasurer's Report on
Income, Expenses and Balance
June 2005-June 2007

Item	US Checking Account (\$)	German Accounts (€)		
		Checking	Saving	Money Market
INCOME				
SMiRT18 Refund of Advances	50,000.00			
Contribution from SMiRT18	20,000.00			
Interest of SMiRT18	1,000.00			
Contribution from Post-SMiRT18	0.00			
Interest (July 05/ June 07)	1,459.39			
Transfer of Interest from Money Market, 10/05		33.00		
Transfer from Money Market, October 05		6,477.00		
SMiRT19 Refund of Advances	50,000.00			
Interest, July 2005/June 11, 2007			2,964.38	
Total Income	122,459.39	6,510.00	2,964.38	0
EXPENSES				
SMiRT18, Junior Awards	750.00			
SmiRT18, Jaeger Prize	2,000.00			
SMiRT18, 8/05, Board Travel (Hadjian)	1,529.00			
SMiRT18, 8/05, Board Travel (Gupta+ Supple.)	1,296.30			
Board Expenses (hotel, meals), Beijing, 8/05	5,295.00			
SMiRT18, 8/05, Board Travel (Gillot)		967.09		
SMiRT18, 8/05, Board Travel (Vejvoda)		645.30		
Notary public Toronto, January 2006		60.00		
SMiRT19, Advance No.1	50,000.00			
Webside (2005)	6,250.00			
SMiRT19 Travel Hadjian January 2006	449.66			
Board Expenses (January 2006 Meeting)	1,327.21			
Flowers for condolences	115.00			
Tax withheld (17.53+16.34) - credited	0			
Fee District Court Berlin		34.00		
Transfer to German Checking Account, 10/05				6,477.00
SMiRT19, 02/06, Board Travel (Gillot)		580.00		
SMiRT19, 02/05, Board Travel (Vejvoda)		923.57		

SMiRT19, 10/06, Board Travel (Hadjian)	293.60			
SMiRT19, 10/06, Board Travel (Gillot)		533.15		
Account fee		120.07		
Bank charge for tax statements		20.00		
SMiRT19, 08/07, Board Travel (Gillot)		847.24		
Scanning of SMiRT12 Transactions	2,250.00			
Scanning of SMiRT14 Transactions	2,250.00			
Scanning of SMiRT15 Transactions	2,250.00			
Scanning of SMiRT7 Transactions	2,250.00			
Scanning of SMiRT10 Transactions	2,250.00			
Website (2006)	2,000.00			
Total Expenses	82,555.77	4,730.42	0.00	6,477.00
Income-Expenses	39,903.62	1,779.58	2,964.38	-6,477.00
RECONCILIATION				
Balance, June (US) & July (German) 2005	91,202.40	7,622.78	67,762.22	6,477.00
Income-Expenses	39,903.62	1,779.58	2,964.38	-6,477.00
Balance, June (US) & July 11 (German) 2007	131,106.02	9,402.36	70,726.60	0.00 closed

Submitted by Stan Vejvoda, Treasurer

IASMiRT Balance Sheet

Item	US Checking Account (\$) June 2007	German Accounts (€) July 11, 2007	
		Checking	Saving
ASSETS & RECEIVABLES			
Balance, June (US) & July 11 (German) 2007	131,106.02	9,402.36	70,726.60
Advances No. 2 and 3 to SMiRT19 *	0		
Contribution from SMiRT 19*	20,000.00		
Interest of SMiRT19*	0		
Contribution from Post-SMiRT19*	1,000.00		
Total *	152,106.02	9,402.36	70,726.60
LIABILITIES & ALLOCATIONS			
Junior Awards	750.00		
Jaeger Prize	2,000.00		
SMiRT 19 Board Travel (8/2007)*	8,700.00	2,200.00	
Advances No. 2 and 3 to SMiRT19*	0		
Misc Fees, Taxes, Postage, Office Exp*	150.00	100.00	
Total *	11,600.00	2,300.00	0.00
Net Worth *	140,506.02	7,102.36	70,726.60

Total German Accounts € 77,828.96 ~ \$ 106,392.19 (Assumed* €1 ~ US \$1.367)

Total US & German US \$246,898.21

**ESTIMATES*

Mutual Agreement Between IASMiRT and the Conference Chairman

IASMiRT agrees herewith to provide operational funds to(title and name), chairman of SMiRT X in order to cover expenses for the preparatory work for SMiRT X.

The maximum sum of 100,000.- US\$ shall be advanced in three instalments as follows:

1st Instalment (max. 50,000.- US\$) in October two years prior to the conference

2nd Instalment (max. 30,000.- US\$) in September of the year before the conference

3rd Instalment (max. 20,000.- US\$) in January of the conference year.

These advance payments have to be repaid to IASMiRT within two months after the conference with an inflation rate adjustment charge added. This additional charge is calculated on the basis of the European consumer prize index.

N.N.

President of IASMiRT

N.N.

Treasurer of IASMiRT

1) Documents for the Archives of IASMiRT

After each SMiRT conference, at least the following documents have to be sent to the archives of IASMiRT (see also IASMiRT Conference Manual):

- 1) 1st Announcement (3 copies)
- 2) 2nd Announcement (3 copies)
- 3) 3rd Announcement (3 copies)
- 4) Final Program (3 copies)
- 5) Transactions (if on CD: 1 hard copy in addition)
- 6) List of Participants (10 copies)
- 7) Attendance Statistics (3 copies)
- 8) Letterheads Used
- 9) Copy of the Thomas A. Jaeger Prize Certificate (3 copies)
- 10) Set of Photos From the Conference
- 11) Press Kits
- 12) Special Commemorative Publication (multiple copies)
- 13) Publications of Post Conference Seminars
- 14) Minutes of Meetings of the Board and the General Assembly of Members

It is at the discretion of the conference chairman to send more material to the archives if considered to be useful or important.

The custodian of the archives of IASMiRT is:

Dr. Vernon C. Matzen
Dept. of Civil, Construction and Environmental Engineering
North Carolina State University
Campus Box 7908
Raleigh, NC 27695-7908

matzen@ncsu.edu

2) Documents for the IASMiRT Web Site

Information of general interest to the international technical community (Statutes, Board and Advisory Board members, Call for Papers, Proceedings, etc.) is published on a web site. The immediate past conference chairman is in charge of the content.

Model Statutes for Regional Associations of IASMiRT

- 1) Bylaws of IASMiRT also apply to Regional Associations
- 2) Membership: IASMiRT members residing in the region concerned are members of the respective Regional Association
- 3) Board: Members of the Regional Association elect a chairman, a secretary, and a treasurer for a duration of two years. Re-election is permitted.
- 4) Tasks:
 - 4.1 Advice to the Board of IASMiRT on scientific matters and in particular on the selection of division coordinators
 - 4.2 Support of the organization of SMiRT conferences when they are held in their region
 - 4.3 Advice to the Board of IASMiRT when requested.

Note: Other bodies such as a Technical Committee (comprising all division coordinators) or an Advisory Board (composed of representatives of member countries) can be set up.

Relation Between IASMiRT and Nuclear Engineering and Design (NED)

- Letter of Agreement -

- 1) The journal Nuclear Engineering and Design (NED) and the SMiRT conferences were both founded by Thomas A. Jaeger. Right from the beginning a mutually beneficial relationship has been established. NED is the only international journal with a topical scope which fully corresponds to that of SMiRT conferences.
- 2) The long-lasting relationship between SMiRT conferences and NED shall be made explicit by adding the following to the title page of the journal:

A journal published in collaboration with the International Association for Structural Mechanics in Reactor Technology e.V., IASMiRT.

- 3) Contributions to SMiRT conferences are published in the transactions of SMiRT conferences. Expanded and updated versions of these papers may be selected for peer reviewing and publication in NED after the conference.
- 4) Contributions to SMiRT conference seminars are usually not published in the transactions. Publications in special issues of NED shall be encouraged. Conference seminar organizers may act as guest editors for these issues and they take care that all contributions are peer reviewed. Copies of these special issues are made available to conference seminar participants at a drastically reduced price.
- 5) NED shall publish regularly news on IASMiRT activities. This includes invitations to General Assembly meetings, results of elections, and Call for Papers.
- 6) NED shall also publish information on activities of regional Associations of IASMiRT.
- 7) The editors of NED report once every two years to the Board and the General Assembly of IASMiRT.

This Letter of Agreement has been approved by the Board of IASMiRT on the occasion of its Board meeting in Nagaoka, Japan, on October 16, 1990.